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Arnold Schwarzenegger
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LG 133-1

(Supersedes LG 133)

UNDERGROUND STORAGE TANK (UST) MONITORING PLANS AND RESPONSE PLANS - MODEL FORMS

(Available electronically through links at <http://www.swrcb.ca.gov/ust>)

November 1, 2004

To: Local Agencies and Other Interested Persons

The purpose of this letter is to transmit revised forms for monitoring plans ([Enclosure 1](#)) and response plans ([Enclosure 2](#)). The modifications reflect current underground storage tank (UST) requirements. These forms were revised by a workgroup of local agency and State Water Resources Control Board staff to help local agencies review monitoring plans and response plans before issuing or renewing UST operating permits. We have made every effort to ensure that the enclosed forms can be applied to a variety of UST system designs and configurations, and that all statutory and regulatory requirements for monitoring plans and response plans are included.

Monitoring Plans and Response Plans Requirements

As a reminder, these forms are needed because all UST owners or operators are required to maintain written monitoring plans and emergency response plans at their UST facilities¹. Local agencies must include or reference the monitoring plans and response plans in all UST operating permits². Inspectors may review the procedures and plans with operators during inspections to verify that copies are maintained at the facility and that operators remain familiar with them. The information contained in the monitoring plans and response plans is a condition of the UST operating permit³. Therefore, the permit holder must notify the local agency within 30 days of any changes to the monitoring and response plans, unless the permit holder is required to obtain approval before making a change⁴.

Use of Revised Forms

At this time, use of the enclosed forms is optional. We recognize that some agencies are already using their own forms and may not have a need for these revised forms. However, because we plan to incorporate monitoring plans and response plans forms into the California Code of

¹ California Code of Regulations, Title 23, section 2712 (b) and (i).

² California Code of Regulations, Title 23, section 2712 (c).

³ California Code of Regulations, Title 23, section 2712.

⁴ California Code of Regulations, Title 23, section 2632(d) and 2641(h).

Regulations, Title 27, we strongly encourage you to use the enclosed forms and provide us your feedback as to any needed improvements.

If you have questions or comments on the enclosed forms, please contact Mr. Ahmad Kashkoli at kashkola@swrcb.ca.gov or (916) 341-5855.

Sincerely,

[Original signed by]

Elizabeth L. Haven, Manager
Underground Storage Tank Program

Enclosures (2)